



State Grant and Special Programs
Phone: 1-800-692-7392 Fax: 717-720-3786

2009-10 INCOME VALIDATION FORM

(NOTE: Deadline for returning this form and the 2008 tax documents to PHEAA is April 1, 2010.)

Print Student's Name

Grid for Student's Social Security Number

Student's Social Security Number

OR

Grid for Student's Account Number

Student's Account Number

2009-10

Dear Student:

Your State Grant application has been included in PHEAA's 2009-10 Income Validation Review. Please carefully review this request and return all the requested information AND this letter, which aids in the immediate identification of your application.

If there are other members of your family attending college during the 2009-10 academic year and they have applied for Pennsylvania State Grant aid, list their social security number(s) or account number(s) here.

PHEAA REQUIRES A COMPLETE COPY OF YOUR PARENT(S)' 2008 U.S. INCOME TAX RETURN AS FILED WITH IRS, INCLUDING ALL 2008 WAGE AND TAX STATEMENTS (W-2 FORMS) AND ALL SUPPORTING FORMS AND SCHEDULES.

IF YOUR PARENT(S) HAVE AN INTEREST IN A CORPORATION AND/OR PARTNERSHIP YOU ALSO NEED TO SUBMIT COPIES OF THE MOST RECENT U.S. PARTNERSHIP AND/OR CORPORATION TAX RETURN(S), INCLUDING THE COMPLETED BALANCE SHEET(S) AND K-1 SCHEDULE(S).

In order to verify the accuracy of the 2008 IRS adjusted gross income reported on your 2009-10 State Grant application, PHEAA requests that you submit a signed copy (as filed with IRS) of your parental 2008 U.S. Income Tax Return (IRS Form 1040, 1040A or 1040EZ and 1040X if applicable) and legible copies of all 2008 Wage and Tax Statements (W-2 Forms).



If your parent(s) did not keep a copy of the 2008 U.S. Income Tax Return (IRS Form 1040, 1040A or 1040EZ and 1040X if applicable), a copy should be requested from the tax preparer, and if not available, then directly from the Internal Revenue Service. In that case, please notify PHEAA that the tax return has been requested. If your parents are separated or divorced and filed a joint 2008 U.S. Income Tax Return, you should indicate your supporting parent's portion of the income as reflected on the joint tax return.

At this time, PHEAA has discontinued further processing of your application pending receipt of the requested information. Once your response is received, it will take at least 30 days to review. Therefore, information will not be available until that time. To stay current with any future changes regarding your eligibility, please regularly check your record through PHEAA's Secure Sign-In at www.pheaa.org. If you fail to respond to this request and no State Grant funds have already been disbursed on your behalf, PHEAA will take no further action in regard to this request, or if the financial information submitted on your application proves to be inaccurate, PHEAA will request repayment of any overaward which you may have received.

THIS LETTER AND ALL OF THE REQUESTED DOCUMENTATION MUST BE RETURNED TO PHEAA, P.O. BOX 8141, HARRISBURG, PA 17105-8141 AS SOON AS POSSIBLE (BUT NO LATER THAN APRIL 1, 2010).

PHEAA staff is available to answer your questions at 1-800-692-7392 (TDD for hearing impaired ONLY: 717-720-2366). When calling, please be prepared to provide either your account number or your social security number.

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